

James Landing Property Owners' Association, Inc.

Policies and Procedures

Policy No.: 007-8 - Rules regarding the rights of members to speak at Board of Directors meetings

Policy: - The following rules are adopted pursuant to and in accordance with F.S.S. 720.303, 2 (b) and are intended to afford all members the opportunity to speak and to facilitate the conduct of Board meetings in an orderly and civil fashion. The Bylaws also require meetings be conducted in accordance with Roberts Rules of Order latest edition.

Procedure:

1. Members have the right to attend all meetings of the board. The right to attend such meetings includes the right to speak at such meetings with reference to all designated agenda items.
2. Every member shall speak with reference to a designated item once for duration not to exceed **three (3) minutes**.
3. Members shall provide their name, lot number, or address.
4. As each agenda item is raised by the board, the chair shall ensure that any Board member is granted an opportunity to speak before the board votes on that item or, in cases where a vote is not to be taken, before the board moves on to the next agenda item.
5. Members may not interrupt each other, committee members, association management representatives, attorneys or board members during the course of the meeting.
6. Directors, association management representatives, committee members and members present shall conduct themselves in a courteous, non-confrontational and professional manner.
7. Please turn off all cellular telephones and other electronic devices unless medically necessary.
8. Members who are delinquent more than ninety (90) days for any assessments or other monies owed to the association may not participate in the meeting.
9. Should any member violate the foregoing rules, attempt to speak for longer than his/her permitted time or engage in disruptive or rude conduct, the board may suspend that member's right to speak for the duration of the meeting and/or future board meetings.

Duly adopted this 9th day of April, 2015 at a meeting of the Board of Directors of James Landing Property Owners Association, Inc.

Secretary and Director

Sharon Glissa, Sec.

9 Apr. 2015